



Annual General Meeting Minutes

30 October 2024, 2.00pm

Hotel Elms, Christchurch and via Zoom

Meeting opened at 2.00pm

Chaired By: Bel Macfie

Present:

In Person

Bel Macfie

Sandra McDonald

Andrea Bond (Minutes)

Heather Woods

Maree Sheard

Marg Bigsby

Amelia Howard-Hill

Kate Weston

Kiri Hunter

Maureen Kelly

Michelle Morley

Michael McIlhone

Via Zoom

Michelle Coghlan

Jill Clendon

Jenny Carryer

Vicky Noble

Mark Baldwin

Sandra Oster

Brenda Close

Brigid Sinclair

Liz Manning

Angela Clark

Sharon Petrie

Cathy Cooney

Apologies:

Mark Jones

Janice Byford Jones

Chelsea Gannon-Willmott

Nicola Corna

Vicky Gaunt

Karakia/Welcome: Sandra McDonald, Aronuku Caucus

Introductions: Attendee introductions

Minutes of Previous Meeting

Accepted as true and correct by Liz Manning, Seconded Vicky Noble

No matters arising from previous minutes.

Co-Chair Report:

Bel expressed the grief of losing Rhoena Davis, Aronuku Co Chair. Also feeling the anguish of what is happening to esteemed colleagues who despite making extremely positive contributions to nursing are finding themselves wondering about their livelihood and are feeling diminished in the name of cost containment in health and education. Simultaneously we feel the pride we have in the College, our Board and the Executive Director and the NPNZ Chair.

Acknowledgement to Sandra for willingly taking on the Aronuku Co Chair role.

The highlight reel from the last 12 months is quite extensive. Liz Manning launched us towards a refreshed vision and strategic plan focused on optimising advocacy, innovative approaches, cost effectiveness and sustainability before leaving the College of her new position.

Arorangi Board member, Erin Meads, resigned from her position after spending many years on the Board and making huge contributions. Thank you Erin.

Kate Weston and Chelsea Willmott have worked tirelessly to ensure opportunities and solutions were brought to the doors of Ministers, politicians and influencers.

Kiri Hunter joins us as our first Kaihautu Projects Manager.

We have provided more legal advice and supported more members than ever before.

Our name has been amended to incorporate both English and Te Reo versions with an updated logo.

We have been gifted a Taonga in the form of symbolic art work which we will be using with pride.

We have produced a significant number of submissions and letters co-ordinating and engaging the sector to be united in our response and advocacy for nursing.

We have been active in the National Nurse Leaders group and we tautoko with NPNZ who have held a successful conference. Enjoyed collaborating with Nurse Executives Aotearoa to hold a joint symposium that is happening tomorrow.

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Thank you to all of our members for your professionalism, your decision your adaptability and your resilience. The College and College Board are honoured to work on behalf of you and with you.

Sandra backed up Bel's korero around Rhoena. Thanks to Erin also for her contributions. Welcome to Brigid Sinclair on joining Arorangi on the Board.

Remits

1. That College of Nurses Aotearoa (NZ) Inc adopt the Te Reo name gifted to the College in communications and in everyday practice – see attached

Sandra explained the bi-cultural nature of the College of Nurses. New name is one of Rhoena Davis's legacies. Members of the Ropu who were consulted are: Bill Nathan, Moe Milne, Russell Rike and Dr Rawiri McKree Jansen.

Te Whare Tohu Tapuhi o Aotearoa has been confirmed as the Te Reo Māori name for the College of Nurses Aotearoa (NZ). The logo has also been adjusted to reflect this - Florence's lamp has gone. Copies of new logo were shared.

Bel moved that the College of Nurses Aotearoa (NZ) adopt the Te Reo name gifted to the College in communication and in everyday practice. Te Whare Tohu Tapuhi o Aotearoa – College of Nurses Aotearoa (NZ) Inc

Unanimous show of hands in favor – zero against

Carried

2. That the College of Nurses Aotearoa (NZ) Inc 2017 rules are replaced by the revised Rules 2024 and shall be adopted

Kate explained the requirement of the College to adopt new rules to meet the Incorporated Societies requirements for reregistration.

Kate moved that the College of Nurses Aotearoa 2017 Rules are replaced by the revised rules 2024 and shall be adopted.

Unanimous show of hands in favor – zero against

Carried

2a. Amendments to be made to the 2024 Rules

Clause 21: Remits and voting at AGMs

The wording of current Clause 21 to be changed to:

- All remits or resolutions must be circulated to all members at least 21 calendar days prior to the AGM at which they will be considered.
- Voting method will be by via secret ballot, electronic votes or show of hand with the method to be determined by the Co-Chairs.
- In the event of a tie on a vote at an AGM the Co-Chairperson or Chair shall have the casting vote.
- A declaration by the Co-Chairpersons or Chair that a resolution has been carried and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact.
- When voting on a resolution at a duly convened annual meeting, all Members present have one (1) vote and all resolutions must be passed by a majority of the Members at the meeting

Discussion on amendments.

Kate moved that the wording of the current Cluse be changed as discussed.

Unanimous show of hands in favor – zero against

Carried

Kate also moved that a comment from the Lawyers who provided legal advice on our rules be removed from 11.1C – error should have been removed previously.

Unanimous show of hands in favor – zero against

Carried

Annual Report

Membership: Over past 12 – 18 months there has been quite a change in the landscape of our membership. Membership is growing slowly and remining static. With the growth we are having, particularly in NPNZ Only members we are also a workforce that is aging so some of our numbers are dropping due to retirement and we are also seeing people make some fiscally motivated decisions re professional organisation membership.

Membership in a good place and is growing but not perhaps as fast as we would like.

Submissions: We have been very active with submissions. Many of which are very important.

Education: A big focus on Supervision Workshops. Dr Catherine Cook has been co facilitating these with Kate and with Kiri Hunter.

Liz Maning finished a series of Policy and Cabinet Workshops before ceasing her contract with the College.

We have been working in partnership with the University of Auckland NPTP and the Consortium around providing some areas of support for Nurse Practitioners in their final piece of their programme, primarily around mentoring.

NPNZ biennial conference was a huge success.

Legal Referrals: More and more NPs are coming to our attention for legal support – not because they are bad practitioners but because there are more of them and they are in primary case spaces and there is no support for them if they are in their own business and running their own practice.

In 2022 we had around 50 cases and 5 were referred to legal

In 2023 we had 52 cases, 11 referred to legal and 1 referral as non PI

In 2024 we have 33 cases so far with 15 referred to legal and 6 non PI

Nurse practitioner fee increase to \$750 per annum effective 1 January 2025 is to allow for additional access to legal support before a case escalates.

Michael McIlhone moved that the Annual Report be approved.

Unanimous show of hands in favor – zero against
Carried

Financial Report: Accumulated funds for this financial year not a lot different to the 2023 position.

Budget – Last year Board approved a budget deficit of \$47000, year end we had a \$16000 deficit. This year the Board approved a \$75000 deficit. The reason for this is the need to invest in the Nurse Practitioner role and invest in other things that are going to support us to enact our Strategic Plan obligations.

A survey will be sent to the membership asking what does the College need to provide for you.

Kate moved that the Financial Report for the 2023/24 and audited accounts are approved.

Unanimous show of hands in favor – zero against
Carried

Fellowship

Kate thanked Cathy Cooney for the work she has done as the College Censor in reviewing College of Nurses Fellowship applications.

This year we welcome the following new Fellows to the College:

- ❖ Adetoun Oyekunle
- ❖ Bel Macfie
- ❖ Carey Campbell
- ❖ Jacqui Wynne-Jones

- ❖ Kate Weston
- ❖ Samantha Chapman

Strategic Plan

A workshop was held at the beginning of the year where a lot of work was done on the Strategic Plan and we were ready to go out for consultation but then a lot happened in the Health environment so this did not happen. We will now continue to build on the work that has been done this far on the Strategic Plan and will then send it out for consultation. Current Strategic Plan ends 2025.

Other Business

- Jenny Carryer raised Life Membership and why no Life Memberships have been awarded and no communication has come out about it.

Kate advised a policy is being worked on now and advised the Board will discuss again at the February Board meeting.

- Kate reminded people that if you are using your nursing knowledge in any capacity and the Nursing Council info includes education, policy, research, leadership and management, Kate strongly advises that you keep your annual practising certificate as our indemnity cover does not work if you do not have a current practicing certificate.
- Mark Baldwin asked if there is a code of conduct being worked on for the College and NPNZ to manage in appropriate situations as College/NPNZ events, i.e., AGMs, Conferences etc.

Bel advised a code of conduct does not stop people acting in a way that is unbecoming and unprofessional, so we will do as much as we can in that space at the time and advised a code of conduct is something we need to look at. Bel advised there is zero tolerance to our members, Board members being threatened.

- Heather Woods acknowledged nurses in business and nurses in isolated space and the support that they need and the support that has existed from the College over many years.
- Mark asked if there is going to be a similar process to what the College has gone through regarding the change of name, for NPNZ.

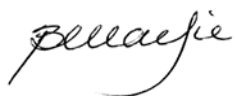
Sandra advised Chelsea as the Chair of NPNZ has reached out to one of the Māori NPs and that she is supporting the korero to establish a bi-cultural governance for NPNZ that reflects the bi-cultural governance of the College.

Sandra Oser thanked Sandra for supporting this work.

Closing Karakia: Sandra McDonald

Meeting closed at 3.20pm

Approved as true and correct

A handwritten signature in cursive script, appearing to read "Pellaeje".

Board Co-Chair
02/12/2025

A handwritten signature in cursive script, appearing to read "Bee".

Board Co-Chair
02/12/2025